

Designer Contracts Ltd

Risk Assessment

Reference: GENFITSDWD

Title	Fitting Solid Wood Flooring- General Risk Assessment	Date Of Assessment	Mon 01 Jul 2024
Site	Designer Contracts Ltd	Location	All Sites
Risk Assessor	Laura Cross	Assisted By	Antony Maidens
Non-Employees Involved	-	People At Risk	Employees, Contractors
Task Description	Fitting Solid Wood Flooring		
Review Date	Tue 01 Jul 2025	Reviewer	Laura Cross

Hazards

Hazard	Electrical
Risk Of Harm	Electric Shock
Existing Control Measures	<ol style="list-style-type: none"> 1. Ask for electricity to be turned off before cutting around any electrical wires (if present). 2. Ensure tools are PAT tested annually and in accordance with HSE guidelines (Sub-Contractors have a signed agreement with Designer Contracts). 3. Use 110v or battery operated tools where possible. 4. Ensure correct tools are used for the job at all times.

Hazard	Hazardous Substances
Risk Of Harm	Serious injury to self and others if not following the COSHH assessment correctly
Existing Control Measures	<ol style="list-style-type: none"> 1. Ensure you have a copy of the relevant COSHH assessment for the product using alongside the laminate

Hazard	Manual handling
Risk Of Harm	Injury to self and others
Existing Control Measures	<ol style="list-style-type: none"> 1. Follow appropriate manual handling techniques at all times – see separate manual handling risk assessment. Ensure 2–man lift where necessary. 2. Ensure safety boots are worn at all times

Hazard	Working Alone
Risk Of Harm	No one may be aware if you are injured
Existing Control Measures	<ol style="list-style-type: none"> 1. If working alone please ensure you maintain hourly contact with Designer Contracts – if you need assistance please call the office immediately. 2. Inform the site manager that you are working alone so that they are aware to check on you 3. Please see separate lone working policy

Hazard	Confined Spaces
Risk Of Harm	Dust generation from cutting product or COSHH products could cause harm to yourself or others.
Existing Control Measures	<ol style="list-style-type: none"> 1. Ensure adequate ventilation at all times. 2. Dust generation on this activity is below the workplace exposure limit set by the HSE

Hazard	Knife and Saw
Risk Of Harm	Cuts & Lacerations
Existing Control Measures	<ol style="list-style-type: none"> 1. Correct use of required PPE at all times. 2. Store in a protective holder or tool box when not in use. 3. Cut away from body and not across or on any body parts. 4. Condition of blades and knives to be inspected prior to use. 5. Ensure constant eye contact is made with saw and item being sawn as distractions can cause you to loose control of equipment 6. Ensure operatives hand and body parts are kept clear of moving blade during operation

Hazard	Hammer / Mallet
Risk Of Harm	Strike from hammer
Existing Control Measures	<ol style="list-style-type: none"> 1. Check general state of hammer before use. Attention to be paid to handle condition and grip. Head of hammer is firmly attached to handle. 2. Keep work area well lit and free from debris. 3. Select a hammer that is comfortable to use and is the right size and weight for the task. 4. Be aware of your surroundings and other workers. 5. Use of correct PPE at all times.

Hazard	Electric Stapler
Risk Of Harm	Projectiles and Electric Shock
Existing Control Measures	<ol style="list-style-type: none"> 1. Only to be used by trained operator. Use as per User Manual 2. Keep personnel away whilst operating power tools and use of correct signage where applicable. 3. When operating ensure stapler / nailer is in direct contact with the item to be stapled/nailed before commencing activity 4. Do not over reach. Keep proper footing and balance at all times 5. Regular inspection and cleaning should be carried out to ensure the tool is in good working order 6. Disconnect the plug from the power source before making any adjustment, changing accessories or storing power tools. PAT testing to be carried out on appliance. 7. Correct use of required PPE at all times. 8. Only use 8mm & 10mm Staples

Hazard	Electric Saws
Risk Of Harm	Electric Saws
Existing Control Measures	<ol style="list-style-type: none"> 1. Do not expose saw to damp conditions, rain or water. 2. Ensure PAT testing has been carried out as required. 3. Regular cleaning and inspection to be carried out to ensure the tool is in good working order 4. Remove any clutter from work areas to ensure a full range of movement and clear of obstructions. 5. Stay alert. Do not use under the influence of medication, drugs or alcohol. 6. Ensure correct PPE is worn at all times to limit exposure to heated air and surfaces, as well as any airborne plastic or debris.

Hazard	Laminate Cutter
Risk Of Harm	Cuts & Lacerations
Existing Control Measures	<ol style="list-style-type: none"> 1. Ensure the cutter is placed on sturdy and level ground before use 2. Blades to be in good condition at all times with regular checks taking place 3. Keep body parts away from blade when cutting 4. Use of correct PPE at all times

Hazard	Vacuum Cleaner
Risk Of Harm	Electrical & tripping
Existing Control Measures	<ol style="list-style-type: none"> 1. Checks to be in place for overall condition of hoover, cord and attachments. 2. Ensure the equipment is switched off before plugging in or unplugging from power source 3. Keep the cord length (if applicable) is kept to a minimum to avoid further hazards. 4. Ensure PAT test is conforming to current standards.