

Designer Contracts Ltd

Risk Assessment

Reference:
 GENFITVINYL,SHEETS,TILES,LVT,SFY/FLOORING,PL
 YWOOD

Title	Fitting Vinyl – Sheets ,Tiles, LVT, Safety Flooring and PlywoodGeneral Risk Assessment	Date Of Assessment	Mon 06 Jan 2025
Site	Designer Contracts Ltd	Location	All Sites
Risk Assessor	Laura Cross	Assisted By	Antony Maidens
Non-Employees Involved	-	People At Risk	Employees, Contractors
Task Description	Fitting Vinyl – Sheets ,Tiles, LVT, Safety Flooring and PlywoodGeneral Risk Assessment		
Review Date	Tue 06 Jan 2026	Reviewer	Laura Cross

Hazards

Hazard	Slips, Trips & Falls
Risk Of Harm	Slips, Trips & Falls
Existing Control Measures	<ol style="list-style-type: none"> 1. If using stairs, ensure the area is clear of obstruction and always ask for assistance if required 2. Report any unsafe work areas immediately. Ensure the area worked in is left clean and tidy. Observe/Obey any site Health & Safety posters/information/instruction, at all times. In the event of an accident please report to the first aider and report it to the Designer Contracts Office. 3. Trailing cables – Cordless tools should be used where possible. If this is not possible, cables should be run at high levels. 4. Wet or slippery surfaces – If a surface is slippery with mud it should be treated with stone, and if it is slippery with ice it should be treated with grit. Any areas that are slippery should be signposted. Ensure you stick to marked walkways when onsite to avoid trips and slips. 5. Obstacles – Instances of slipping and tripping over obstacles can be dramatically reduced by everyone keeping their work and storage areas tidy and designating specific areas for waste collection 6. Uneven surfaces – The risk of these can be reduced by providing walkways that are clearly designated as walkways, having good conditions underfoot, and being well lit

Hazard	Electrical
Risk Of Harm	Electric Shock
Existing Control Measures	<ol style="list-style-type: none"> 1. Ask for electricity to be turned off before cutting around any electrical wires (if present). 2. Ensure tools are PAT tested annually and in accordance with HSE guidelines (Sub-Contractors have a signed agreement with Designer Contracts). 3. Use 110v or battery operated tools where possible. 4. Ensure correct tools are used for the job at all times.

Hazard	Latex Mixer
Risk Of Harm	Electric shock, entanglement
Existing Control Measures	<ol style="list-style-type: none"> 1. Ensure that you check that no electrical wires are in the area in which you are mixing in. 2. Ensure the tool is 110V or battery operated. Also ensure it has an in-date PAT test sticker on the too 3. Ensure you have a copy of the relevant COSHH assessment for the product that you are using 4. Remove any clutter from work areas to ensure a full range of movement and clear of obstructions 5. Ensure correct PPE is worn at all times and conforms with the COSHH assessment.

Hazard	Vacuum Cleaner
Risk Of Harm	Electrical & tripping
Existing Control Measures	<ol style="list-style-type: none"> 1. Checks to be in place for overall condition of Hoover, cord and attachments. 2. Ensure PAT test is conforming to current standards. 3. Keep the cord length (if applicable) is kept to a minimum to avoid further hazards. 4. Ensure the equipment is switched off before plugging in or unplugging from power source

Hazard	Hot Air Welder
Risk Of Harm	Shock, burns
Existing Control Measures	<ol style="list-style-type: none"> 1. ALWAYS Obtain a Hot Works Permit if using this tool 2. Ensure that you check that no electrical wires are in the area in which you are welding in. 3. To be in accordance with current PAT testing requirements 4. Remove any clutter from work areas to ensure a full range of movement and clear of obstructions. 5. Ensure the tool is free of debris by cleaning the air filters and scraping away any melted plastic after each use. 6. Store properly between uses – set the tool on a flat surface where it will not roll. Also keep the hot air stream and nozzle away from flammable materials and body parts to avoid risk of burns. 7. When using hot air/heat guns, a suitable multi-purpose/foam & co2 fire extinguisher is to be kept available for immediate use, within close proximity of the area in which the equipment is to be used

Hazard	Seam Iron
Risk Of Harm	Shock & burns
Existing Control Measures	<ol style="list-style-type: none"> 1. ALWAYS Obtain a HOT Works Permit when using this tool. 2. Do not use equipment in the presence of flammable liquids or gases 3. Only use extension cords which are intended for indoor use and are PAT tested 4. Do not pull or carry the tool by the cord. Keep away from heat and sharp edges 5. Do not expose to moisture or wet conditions. 6. Check for damage before using. Do not use if damaged. 7. Disconnect the plug from the power source before making any adjustments, changing accessories or storing power too 8. Ensure the tool is switched off before plugging in 9. Ensure Iron is fully cooled before storing 10. Do not touch the heat shield or base when using the iron 11. Regular inspection and cleaning should be carried out to ensure the tool is in good working order 12. Do not wear loose clothing or jewellery. Keep clothing and hair away from moving par 13. Correct use of PPE at all times

Hazard	Hazardous Substances
Risk Of Harm	Serious injury to self and others if not following the COSHH assessment correctly
Existing Control Measures	1. Ensure you have a copy of the relevant COSHH assessment for the product using alongside the carpet

Hazard	Manual handling
Risk Of Harm	Injury to self and others
Existing Control Measures	1. Follow appropriate manual handling techniques at all times – see separate manual handling risk assessment. Ensure 2-man lift where necessary. 2. Ensure safety boots are worn at all times

Hazard	Working Alone
Risk Of Harm	No one may be aware if you are injured
Existing Control Measures	1. If working alone please ensure you maintain hourly contact with Designer Contracts – if you need assistance please call the office immediately. 2. Inform the site manager that you are working alone so that they are aware to check on you 3. Please see separate lone working policy

Hazard	Confined Spaces
Risk Of Harm	Dust generation from cutting product or COSHH products could cause harm to yourself or others
Existing Control Measures	1. Ensure adequate ventilation at all times. 2. Dust generation on this activity is below the workplace exposure limit set by the HSE

Hazard	Knife and saw
Risk Of Harm	Cuts & Lacerations
Existing Control Measures	<ol style="list-style-type: none"> 1. Ensure operatives hand and body parts are kept clear of moving blade during operation 2. Ensure constant eye contact is made with saw and item being sawn as distractions can cause you to loose control of equipment 3. Condition of blades and knives to be inspected prior to use. 4. Cut away from body and not across or on any body parts. 5. Store in a protective holder or tool box when not in use. 6. Ensure level 5 cut resistant safety gloves are worn (EN388) 7. When cutting LVT, Level 5 cut resistant sleeves must be worn at all times.

Hazard	Hammer / Mallet
Risk Of Harm	Strike from hammer
Existing Control Measures	<ol style="list-style-type: none"> 1. Check general state of hammer before use. Attention to be paid to handle condition and grip. Head of hammer is firmly attached to handle. 2. Keep work area well lit and free from debris. 3. Select a hammer that is comfortable to use and is the right size and weight for the task 4. Be aware of your surroundings and other workers. 5. Use of correct PPE at all times

Hazard	Adhesive Spray Gun
Risk Of Harm	Substances / Chemicals, damage to eyes
Existing Control Measures	<ol style="list-style-type: none"> 1. Keep work area clean and well lit 2. Keep work area clean and well lit 3. Ensure attachments are secured tight. Do not use if damaged or faulty . 4. Gun nozzle must be pointed downwards when in use at all times 5. Ensure working areas are closed off to other trades 6. Ensure you have a copy of the relevant COSHH Assessment for the product you are using with the gun 7. Ensure gun and bottle are stored in a cool area away from any form of heat 8. Appropriate PPE to be worn at all times

Hazard	Event of Fire
Risk Of Harm	Burns
Existing Control Measures	<ol style="list-style-type: none"> 1. Request power supply to be switched off if cutting around electricity sources. 2. It is good practice to confirm location of nearest Fire Extinguisher before works commencing. 3. Always ensure acceptable standard of housekeeping.