

# Designer Contracts Ltd

## Risk Assessment

Reference: GEN-Removing / Uplifting carpet

Title	Removing / Uplifting Fitted Carpet – General Risk Assessment	Date Of Assessment	Mon 06 Jan 2025
Site	Designer Contracts Ltd	Location	All Sites
Risk Assessor	Laura Cross	Assisted By	Antony Maidens
Non-Employees Involved	-	People At Risk	Contractors, Employees
Task Description	General Risk Assessment		
Review Date	Tue 06 Jan 2026	Reviewer	Laura Cross

### Hazards

Hazard	Falling Objects
Risk Of Harm	Serious injury to self and others.
Existing Control Measures	<ol style="list-style-type: none"> <li>1. Always wear correct PPE and adhere to site management traffic plan.</li> <li>2. PPE to be checked and in good order.</li> </ol>

<b>Hazard</b>	Slips, Trips & Falls
<b>Risk Of Harm</b>	Serious Injury to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Uneven surfaces – The risk of these can be reduced by providing walkways that are clearly designated as walkways, having good conditions underfoot, and being well lit.</li> <li>2. Obstacles – Instances of slipping and tripping over obstacles can be dramatically reduced by everyone keeping their work and storage areas tidy and designating specific areas for waste collection</li> <li>3. Wet or slippery surfaces – If a surface is slippery with mud it should be treated with stone, and if it is slippery with ice it should be treated with grit. Any areas that are slippery should be signposted. Ensure you stick to marked walkways when onsite to avoid trips and slips.</li> <li>4. Trailing cables – Cordless tools should be used where possible. If this is not possible, cables should be run at high levels.</li> <li>5. Report any unsafe work areas immediately. Ensure the area worked in, is clean before work commences and is left clean and tidy after completion. Observe/Obey any site Health &amp; Safety posters/information/instruction, at all times. In the event of an accident please report to the first aider and report it to the Designer Contracts Office.</li> <li>6. If using stairs, ensure the area is clear of obstruction and always ask for assistance if required</li> </ol>

<b>Hazard</b>	Electricity
<b>Risk Of Harm</b>	Serious injury to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Use of 110 volt or battery operated tools only.</li> <li>2. Ensure portable appliances are PAT tested every 3 months and in date.</li> <li>3. Adhere to site briefs relating to electrical works being carried out (if applicable).</li> <li>4. Request power supply to be switched off if cutting around electricity sources.</li> </ol>

<b>Hazard</b>	Event of Fire
<b>Risk Of Harm</b>	Damage to self, others and other areas around you.
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Request power supply to be switched off if cutting around electricity sources.</li> <li>2. It is good practice to confirm location of nearest Fire Extinguisher before works commencing.</li> <li>3. Always ensure acceptable standard of housekeeping.</li> </ol>

<b>Hazard</b>	Moving objects / vehicles
<b>Risk Of Harm</b>	Serious harm to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Avoid working close to the moving object. Be vigilant of their surroundings, especially if the object does not have lights or beepers.</li> <li>2. Wear Personal Protective Equipment (PPE), such as a high visibility jacket, to ensure you are visible.</li> <li>3. Ensure you are aware of the traffic management rules/system on display in site office, and park in designated areas</li> </ol>

<b>Hazard</b>	Waste Materials
<b>Risk Of Harm</b>	Serious harm to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Ensure good personal housekeeping is maintained at all times.</li> <li>2. Bring to the attention of site management any concerns regarding untidy housekeeping.</li> <li>3. Remove excess materials from property and ensure that all blunt blades are also removed from the property and taken back to Designer Contracts warehouse for safe disposal</li> </ol>

<b>Hazard</b>	Airborne fibres and materials
<b>Risk Of Harm</b>	Serious harm to yourself or others.
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Make sure there is proper ventilation.</li> <li>2. Wearing of protective masks and face shields should be used if necessary.</li> <li>3. If there are any dangerous fumes, workers should not be allowed to enter any confined space under such circumstances.</li> </ol>

<b>Hazard</b>	Sprains, Strains and Pains
<b>Risk Of Harm</b>	Serious injury to self
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Always adhere to Manual Handling training methods and Risk Assessment.</li> <li>2. Most cases can be avoided by providing suitable lifting equipment that is regularly maintained.</li> </ol>

<b>Hazard</b>	Noise
<b>Risk Of Harm</b>	Serious harm to yourself or others.
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Provide appropriate PPE where necessary. Stay away from sources of excessive noise.</li> <li>2. A noise assessment should be done from time to time (Inform Site management if working in the vicinity of excess noise)</li> </ol>

<b>Hazard</b>	Loading / Unloading
<b>Risk Of Harm</b>	Serious harm to yourself or others.
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Before loading /unloading materials required for works, make site management aware and adhere to instructions given.</li> <li>2. A plan may be needed for traffic management to be halted, minimised or made safe.</li> </ol>

<b>Hazard</b>	Uplifting Gripper
<b>Risk Of Harm</b>	Serious harm to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Ensure full correct PPE is worn at all times.</li> <li>2. . Ensure broken / old gripper rods are disposed of safely. When bundling the gripper rods, ensure the nails are facing inwards.</li> </ol>

<b>Hazard</b>	Vacuum Cleaner
<b>Risk Of Harm</b>	Electrical & tripping injuries to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Checks to be in place for overall condition of vacuum, cord and attachments.</li> <li>2. Ensure PAT test is conforming to current standards.</li> <li>3. Keep the cord length (if applicable) is kept to a minimum to avoid further hazards.</li> <li>4. Ensure the equipment is switched off before plugging in or unplugging from power source</li> </ol>

<b>Hazard</b>	Knife & Saw
<b>Risk Of Harm</b>	Cuts & Lacerations
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Ensure Level 5 Cut resistance safety gloves are worn(EN388).</li> <li>2. Ensure operatives hand and body parts are kept clear of moving blade during operation.</li> <li>3. Ensure constant eye contact is made with saw and item being sawn as distractions can cause you to loose control of equipment.</li> <li>4. Condition of blades and knives to be inspected prior to use.</li> </ol>

<b>Hazard</b>	Bolster
<b>Risk Of Harm</b>	serious injury to self
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Ensure the bolster is suitable for the task in hand and is only used for its intended purpose.</li> <li>2. Check bolster is in good condition prior to use.</li> <li>3. Keep body parts clear of impact area.</li> </ol>

<b>Hazard</b>	Hammer & Mallett
<b>Risk Of Harm</b>	serious injury to self
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Check general state of hammer before use. Attention to be paid to handle condition and grip. Head of hammer is firmly attached to handle.</li> <li>2. Keep work area well lit and free from debris.</li> <li>3. Select a hammer that is comfortable to use and is the right size and weight for the task.</li> <li>4. Be aware of your surroundings and other workers.</li> <li>5. Use of correct PPE at all times</li> </ol>

<b>Hazard</b>	Mechanical Scraper
<b>Risk Of Harm</b>	Serious harm to self and others
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Keep work area clean and well lit</li> <li>2. Check for damage before using. Do not use if damaged. Regular inspection and cleaning should be carried out to ensure the tool is in good working order.</li> <li>3. Stay alert. Do not use when tired or under the influence of drugs, alcohol or medication</li> <li>4. Do not expose the Stripper to moisture or water</li> <li>5. Never use the cord for carrying, pulling or unplugging the tools. Keep the cord away from heat, lubricants, edges and moving parts</li> <li>6. Avoid unintentionally starting. Make sure that the switch is in the off position before plugging the tool into the mains, carrying or picking it up. Remove any adjusting key or wrench before turning the power tool on.</li> <li>7. Do not operate power tool in explosive atmospheres, such as in the presence of flammable liquids, gases or dust. Power tools create sparks which may ignite</li> <li>8. Do not wear loose clothing or jewellery. Keep clothing and hair away from moving parts</li> <li>9. Keep children and bystanders away whilst operating power tool. Distractions can cause you to lose control.</li> <li>10. Do not use for prolonged periods of time.</li> <li>11. Always use Correct PPE</li> </ol>

<b>Hazard</b>	Lone Working
<b>Risk Of Harm</b>	No one may be aware if you are injured
<b>Existing Control Measures</b>	<ol style="list-style-type: none"> <li>1. Inform site management should you be required to work alone.</li> <li>2. Keep in contact with regional office.</li> </ol>