

Designer Contracts Ltd

Risk Assessment

Reference: GENFITENWD

Title	Fitting Engineered Wood – General Risk Assessment	Date Of Assessment	Tue 07 Jul 2026
Site	Designer Contracts Ltd	Location	All Sites
Risk Assessor	Laura Cross	Assisted By	Antony Maidens
Non-Employees Involved	–	People At Risk	Contractors, Employees
Task Description	General Risk Assessment		
Review Date	Wed 07 Jul 2027	Reviewer	Laura Cross

Hazards

Hazard	Slips, Trips & Falls
Risk Of Harm	Slips, Trips & Falls
Existing Control Measures	1. Uneven surfaces – The risk of these can be reduced by providing walkways that are clearly designated as walkways, having good conditions underfoot, and being well lit. 2. Obstacles – Instances of slipping and tripping over obstacles can be dramatically reduced by everyone keeping their work and storage areas tidy and designating specific areas for waste collection 3. Wet or slippery surfaces – If a surface is slippery with mud it should be treated with stone, and if it is slippery with ice it should be treated with grit. Any areas that are slippery should be signposted. Ensure you stick to marked walkways when onsite to avoid trips and slips. 4. Trailing cables – Cordless tools should be used where possible. If this is not possible, cables should be run at high levels. 5. Report any unsafe work areas immediately. Ensure the area worked in is left clean and tidy. Observe/Obey any site Health & Safety posters/information/instruction, at all times. In the event of an accident please report to the first aider and report it to the Designer Contracts Office.

Hazard	Electrical
Risk Of Harm	Electric Shock
Existing Control Measures	1. Ensure correct tools are used for the job at all times. 2. Use up to 240v or battery operated tools where possible. 3. Ensure tools are PAT tested annually and in accordance with HSE guidelines (Sub-Contractors have a signed agreement with Designer Contracts). 4. Ask for electricity to be turned off before cutting around any electrical wires (if present)

Hazard	Electric Stapler
Risk Of Harm	Projectiles and Electric Shock
Existing Control Measures	1. Only to be used by trained operator. Use as per User Manual 2. Keep personnel away whilst operating power tools and use of correct signage where applicable 3. When operating ensure stapler / nailer is in direct contact with the item to be stapled/nailed before commencing activity 4. Do not over reach. Keep proper footing and balance at all times 5. Regular inspection and cleaning should be carried out to ensure the tool is in good working order 6. Disconnect the plug from the power source before making any adjustment, changing accessories or storing power tools. PAT testing to be carried out on appliance. 7. Correct use of required PPE at all times. 8. only use 8 & 10 mm staples

Hazard	Electrical Saws, Door Cutters and Planer
Risk Of Harm	Electric Shock, Cuts & Lacerations
Existing Control Measures	1. Do not expose tool to damp conditions, rain or water. 2. Ensure PAT testing has been carried out as required. 3. Regular cleaning and inspection to be carried out to ensure the tool is in good working order 4. Remove any clutter from work areas to ensure a full range of movement and clear of obstructions. 5. Stay alert. Do not use under the influence of medication, drugs or alcohol. 6. Ensure correct PPE is worn at all times to limit exposure to heated air and surfaces, as well as any airborne plastic or debris. 7. Make sure all factory fitted guards are attached prior to use

Hazard	Laminate Cutter
Risk Of Harm	Cuts & Lacerations
Existing Control Measures	1. Ensure the cutter is placed on sturdy and level ground before use 2. Blades to be in good condition at all times with regular checks taking place 3. Keep body parts away from blade when cutting 4. Use of correct PPE at all times

Hazard	Vacuum Cleaner
Risk Of Harm	Electrical & tripping
Existing Control Measures	1. Checks to be in place for overall condition of hoover, cord and attachments 2. Ensure PAT test is conforming to current standards. 3. Keep the cord length (if applicable) is kept to a minimum to avoid further hazards. 4. Ensure the equipment is switched off before plugging in or unplugging from power source

Hazard	Hazardous Substances
Risk Of Harm	Serious injury to self and others if not following the COSHH assessment correctly
Existing Control Measures	1. Ensure you have a copy of the relevant COSHH assessment for the product using alongside the laminate

Hazard	Manual handling
Risk Of Harm	Injury to self and others
Existing Control Measures	1. Follow appropriate manual handling techniques at all times. Ensure 2-man lift where necessary. 2. Ensure safety boots are worn at all times

Hazard	Working Alone
Risk Of Harm	No one may be aware if you are injured
Existing Control Measures	Control Measures: 1. If working alone please ensure you maintain hourly contact with Designer Contracts – if you need assistance please call the office immediately. 2. Inform the site manager that you are working alone so that they are aware to check on you 3. Please see separate lone working policy

Hazard	Knife & Saw
Risk Of Harm	Cuts & Laceration
Existing Control Measures	1. Level 5 Cut resistance safety gloves and sleeves must be worn when cutting. 2. Ensure operatives hand and body parts are kept clear of moving blade during operation 3. Ensure constant eye contact is made with saw and item being sawn as distractions can cause you to loose control of equipment 4. Condition of blades and knives to be inspected prior to use. 5. Cut away from body and not across or on any body parts. 6. Store in a protective holder or tool box when not in use.

Hazard	Hammer / Mallet
Risk Of Harm	Strike from hammer
Existing Control Measures	1. Check general state of hammer before use. Attention to be paid to handle condition and grip. Head of hammer is firmly attached to handle. 2. Keep work area well lit and free from debris. 3. Select a hammer that is comfortable to use and is the right size and weight for the task 4. Be aware of your surroundings and other workers. 5. Use of correct PPE at all times.

Hazard	Airborne fibres and materials and dust
Risk Of Harm	Serious harm to yourself or others.
Existing Control Measures	1. Make sure there is proper ventilation. 2. M-Class hoovers are to be used rather than sweeping, and also to attach to tools that generate dust if they have an attachment for this. If you cannot attach the M-Class Hoover to the tool, powered respirator hoods (with facial Hair) and FFP3 masks (clean shaven) must be worn, (Face fit) certificates to be provided to site for the FFP3 wearers. 3. If there are any dangerous fumes, workers should not be allowed to enter any confined space under such circumstances. 4. Separate Using M Class Dust Extraction Risk Assessment to be issued and read by users.